



# Farmingdale School District

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Board of Education Meeting  
May 5, 2021

**EXECUTIVE SESSION, 6:00 P.M.**  
**Virtual Meeting**

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific litigation, collective bargaining, and personnel issues in accordance with Open Meetings Law will be considered. Following the Executive Session the Board will hold a virtual meeting approximately 8 p.m.

**PUBLIC MEETING, 8:00 P.M.**  
**Virtual**

Welcome to this evening's meeting of the Board of Education.

Pursuant to Executive Order 202.1 (and subsequent orders closing District schools) issued by the Hon. Andrew M. Cuomo, Governor of the State of New York, signed March 12, 2020, and due to the concerns of the Board of Education for the Health and Safety of the community emanating from the current COVID 19 pandemic, there will be no in-person public access to the aforementioned board meeting and instead the meeting will be live streamed and recorded. Access to the live stream can be had by accessing the school district's website for a link that will bring you to a youtube site and the recording of the meeting can be accessed on [www.farmingdaleschools.org](http://www.farmingdaleschools.org). In addition, the public participation portion of the meeting shall be suspended by board resolution.

PLEASE KNOW THAT THE BOARD OF EDUCATION IS INTERESTED IN ENCOURAGING MEMBERS OF THE PUBLIC TO SHARE THEIR IDEAS, COMMENTS AND QUESTIONS. YOU MAY SEND YOUR FEEDBACK AND QUESTIONS TO US THROUGH OUR EMAIL ACCOUNT: [BOE@FARMINGDALESCHOOLS.ORG](mailto:BOE@FARMINGDALESCHOOLS.ORG). QUESTIONS WILL BE PUBLICLY ADDRESSED AT NEXT WEEK'S BOARD MEETING. THANK YOU FOR YOUR ANTICIPATED COURTESY AND COOPERATION.

**Call to Order**

**Pledge of Allegiance**

**Superintendent's Update**

- Monthly Update

### **Board of Education Minutes**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of

1. Minutes of Apr 14, 2021 Board Meeting/Adopt Budget for Voter Approval
2. Minutes of Apr 20, 2021 Board Meeting- BOCES Budget Adoption/BOCES Vote

### **Board Correspondence**

### **Board Committee Reports**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Consent Agenda consisting of Items I (a-e), II (a-d) and III (a-d) be approved as a whole with action recorded separately.

## **I. Business Report**

### **a. Acceptance for File of Financial Reports**

1. Acceptance of the Claims Auditor Report - March 2021
2. Acceptance of the Revenue and Expenditure Report - March 2021
3. Acceptance of the Treasurer's Report - March 2021
4. Acceptance of the Extra Curricular Report - March 2021

### **b. Approval of Contracts and Agreements**

1. Approval of Special Education and General Education Contracts for the 2020-2021 School Year
2. Approval of a Special Education and General Education Contract for the 2021-2022 School Year
3. Approval of a Nursing Affiliation Agreement with SUNY Farmingdale State College for 2021-22
4. Approval of a Memorandum of Understanding with Hofstra University Regarding Hofstra Student Observers and Student Teachers for the 2021-2022 School Year
5. Approval of a Stipulation of Settlement & Release Agreement with First Student Inc.
6. Approval of Health & Welfare Services Agreement for Resident Students Attending Non Public Schools Outside of the District for the 2020/21 School Year (Hauppauge)

c. Approval of Transfer of Funds - May 2021

d. Approval of Declaration of Obsolete Equipment - May 2021

e. Acceptance of a Donation to the Andres F. Romay Memorial Scholarship Fund

## **II. Items for Action**

- a. Approval of Policy and Regulation #5151, Homeless Children
- b. Approval of Policy #5152, Admission of Non-Resident Students
- c. Approval of an Employment Agreement for the Assistant Superintendent for Pupil Personnel Services
- d. Approval of an Employment Agreement for the Assistant Superintendent for Curriculum and Instruction

### **III. Superintendent's Report**

- a. Personnel Items -- Instructional
- b. Personnel Items -- Non-Instructional
- c. Approval of the Committee on Special Education Placements Report and Acceptance for File of Said Report
- d. Approval of the Committee on Preschool Special Education Placements Report and Acceptance for File of Said Report

### **IV. Items for Discussion**

1. Draft Policy #8410, Student Transportation
2. Draft Policy #8412, Bus Stops
3. Draft Policy #8414, School Bus Safety
4. Draft Policy and Regulation #8414.3, Student Conduct on School Buses

### **Adjournment**

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Mary E. Rogers, District Clerk

**Board of Education**

50 Van Cott Ave  
Farmingdale, NY 11735

Meeting: 05/05/21 08:00 PM  
Department: Assistant Supt for Human Resources and Admin  
Category: Discussion  
Prepared By: Marie Lovisa

Initiator: Glen A Zakian  
Sponsors:

DOC ID: 6975

**SCHEDULED**

**DISCUSSION ITEM (ID # 6975)**

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**Draft Policy #8410, Student Transportation**

## STUDENT TRANSPORTATION

The Board of Education affirms its responsibility to provide a safe and economical transportation system for district students.

Transportation shall be provided at district expense to those students meeting the following requirements: Students in grades kindergarten through five, who live more than one-half mile from the school they legally attend; and students in grades six (6) through twelve (12), who live more than one mile from the school they legally attend.

Students attending an out-of-district approved school will be transported under the same conditions as outlined above except that no pupil will be transported to a school that is more than fifteen miles from his/her home. Consideration will be given to the use of public conveyances in transporting pupils to out-of-district schools when such transportation may provide adequate service and can be implemented at a lesser cost to the district than regular school bus service.

**Transportation services provided to students in temporary housing, as defined under the McKinney-Vento Act, temporarily located outside the District shall not be in excess of fifty (50) miles each way, except where the Commissioner of Education determines that transportation in excess of fifty (50) miles is in the best interest of the child.**

District residents whose children attend private or parochial schools within the district must apply to the Board of Education, in writing, by April 1 preceding the beginning of the next school year, **provided, however, a parent or guardian of a child not residing in the district on such date shall submit a written request within thirty (30) days after establishing residence in the district.** ~~except where residence is established after the date. Each request will be granted within thirty (30) days except where there is a vehicle going to that private or parochial school and there is a seat available for the pupil.~~ In lieu of individual parental requests, the Board will accept a single request for transportation from a Principal of a private or parochial school, in the name of resident parents, listing all eligible resident students.

### **Transportation to a Child Care Location**

**The Board of Education shall provide transportation between the school such child legally attends and before and/or after school child care locations, in accordance with Education Law section 3635, for students in grades Kindergarten through 8th grade, under the following conditions:**

- a) The child care location must be located within the boundaries of the Farmingdale Union Free School District. In addition, such transportation shall be restricted to "child care locations within the attendance zone of the school the child attends, and to child day care centers and school age child care programs licensed, pursuant to Section 390 of the Social Services Law, located anywhere within the school district."**

- b) The distance between the student's school and the childcare location must be within the district mileage limitations approved by the voters for home-to-school transportation. Transportation will not be provided if the childcare provider does not meet such mileage limitations, even if the child is entitled to transportation from his/her home address.**
- c) Applications for child care transportation must be submitted no later than April 1<sup>st</sup> preceding the next school year, provided, however, a parent or guardian of a child not residing in the district on such date shall submit a written request within thirty (30) days after establishing residence in the district.**
- d) The District's Child Care Transportation Form must be completed and approved.**

The Assistant to the Superintendent for Business shall be responsible for administering the transportation program. The student transportation program shall comply with all applicable laws, regulations, and policies established by federal, state, and local authorities.

Cross-ref:

8414.3, Student Conduct on School Buses

Ref:

[Education Law §§305](#)(14); [1807](#); [§3209](#); [3602](#)(7); [3635](#)*et seq.*

*Matter of Handicapped Child*, 24 EDR 41

*Matter of Zakrezewski*, 22 EDR 391

*Matter of Nowak*, 22 EDR 91

*Matter of Fox*, 19 EDR 439

Adoption date: July 5, 1995; Revised: May 17, 2005; Revised: November 2016;  
Revised: October 2018; Revised:

**Board of Education**

50 Van Cott Ave  
Farmingdale, NY 11735

Meeting: 05/05/21 08:00 PM  
Department: Assistant Supt for Human Resources and Admin

Category: Discussion  
Prepared By: Marie Lovisa

Initiator: Glen A Zakian

Sponsors:

DOC ID: 6976

**SCHEDULED**

**DISCUSSION ITEM (ID # 6976)**

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**Draft Policy #8412, Bus Stops**

DRAFT #8412

## BUS STOPS

A district-wide school bus stop system shall be developed and implemented to provide safe and efficient pick-up **and drop-off** of all students.

The Transportation ~~Specialist~~ **Supervisor** will make adjustments in the bus system, as required, through continuous review, to meet the changing needs of eligible riders in regard to safety and efficiency.

A resident may request a relocation of bus stops by filling out a "Request for Relocation of Bus Stop" form. Upon receipt of the request, the Transportation ~~Specialist~~ **Supervisor** will make a survey of the area. After such survey, he/she will review the case in light of the following factors; the central location of the stop to the given area, the safety factors of the bus stop, any imbalance that would be created in the overall bus stop pattern of the district and any effect the change might have on the direction and routing of buses serving the stop.

After review by the Transportation ~~Specialist~~ **Supervisor**, he/she will render a written decision regarding the request. If the person making the request is dissatisfied with the decision rendered, he/she may appeal to the ~~Assistant Superintendent of Human Resources and Administration~~ **Assistant to the Superintendent for Business**, and thereafter to the Board of Education.

**The Transportation Supervisor will not consider any changes to bus stops within the first three (3) weeks of the first day of school unless it is determined by the Transportation Supervisor that an extreme safety hazard exists or it is requested/required by the Special Education Department on a student's IEP.**

Adoption date: July 5, 1995; Revised: November 2016; Revised:



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**SCHEDULED**

**DISCUSSION ITEM (ID # 6977)**

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## **Draft Policy #8414, School Bus Safety**

DRAFT #8414

## SCHOOL BUS SAFETY

~~The Assistant Superintendent for Human Resources and Administration and Building Principals shall cooperate with governmental agencies on matters of safety. They shall establish and check loading and unloading procedures at each school and student conduct on buses. The Assistant Superintendent shall arrange for bus emergency drills, including instruction in the use of windows as a means of escape in case of fire or accident. These drills are to be conducted in accordance with the regulations of the Commissioner of Education.~~

**The Assistant to the Superintendent for Business and Building Principals shall cooperate with governmental agencies on matters of safety. They shall establish and check loading and unloading procedures at each school and student conduct on buses. The Transportation Supervisor shall arrange for a minimum of three bus drills on each school bus during the school year, with the first occurring during the first week of school, the second between November 1 and December 31, and the third between March 1 and April 30.**

**The drills must include instruction and practice in the location, use, and operation of the emergency door, fire extinguishers, first aid equipment, and windows as a means of escape in case of fire or accident. Drills must also include instruction in safe boarding and exiting procedures, with specific emphasis on when and how to approach, board, disembark, and move away from the bus after disembarking, and in the importance of orderly conduct by school bus passengers.**

**Such instruction and the conduct of the drills shall be given by a member of the teaching or student transportation staff selected by the Transportation Supervisor. Instructors will be assisted by a member of the teaching staff.**

**Students attending public and nonpublic schools who do not participate in the bus drills as required by the Regulations of the Commissioner also shall be provided with drills on school buses, or as an alternative, shall be provided with classroom instruction covering the content of such drills.**

**No drills shall be conducted when buses are en route.**

**The Superintendent shall certify on the annual report to the State Education Department that the district has complied with the above requirements.**

Cross ref:

5450, Student Safety

**8120, Accident Prevention and Safety Procedures**

**8416, Special Use of School Buses**

Ref: Education Law §§2; 1501-b; 1502; 3602(7)(b); 3623; 3625-a; 3636  
8 NYCRR §156.3(h)

Adoption date: July 5, 1995; Revised: November 2016

**Board of Education**50 Van Cott Ave  
Farmingdale, NY 11735Meeting: 05/05/21 08:00 PM  
Department: Assistant Supt for Human Resources and AdminCategory: Discussion  
Prepared By: Marie Lovisa

Initiator: Glen A Zakian

Sponsors:

DOC ID: 6978

**SCHEDULED****DISCUSSION ITEM (ID # 6978)**

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**Draft Policy and Regulation #8414.3, Student Conduct on  
School Buses**

## STUDENT CONDUCT ON SCHOOL BUSES

The school bus is an extension of the school, and behavior standards apply equally. Disruptive behavior will not be tolerated. No student shall be permitted transportation privileges if his/her conduct endangers his/her safety or the safety of others.

Good behavior of bus riders includes the following:

- ~~1. be at the bus stop on time;~~
- ~~2. obey the driver at all times;~~
- ~~3. sit down immediately and remain seated until arrival at destination;~~
- ~~4. keep hands, arms and head inside the bus;~~
- ~~5. refrain from loud or boisterous behavior, fighting or bothering others;~~
- ~~6. refrain from throwing objects of any kind inside the bus or out of the bus;~~
- ~~7. do not deface or vandalize the bus in any way;~~
- ~~8. do not bring weapons, live pets, large toys or large objects on the bus;~~
- ~~9. do not smoke or light matches on the bus;~~
- ~~10. do not eat or drink on the bus;~~
- ~~11. refrain from using abusive or profane language;~~
- ~~12. when leaving the bus, move away from the vehicle immediately. If you can touch the bus, you are too close; and~~
- ~~13. when crossing, walk at least ten feet ahead of the bus and look up at the driver for a signal that it is safe to cross the street.~~

- 1. Arrive at least five (5) minutes early to the approximate pick-up time;**
- 2. No eating, drinking, smoking or vaping are permitted on the bus;**
- 3. Students are required to conduct themselves on the bus in a manner consistent with established standards of classroom behavior. Pushing, shoving, fighting, bullying and excessive noise will not be tolerated.**
- 4. The use of foul language is prohibited;**
- 5. Defacement or destruction of the school bus is strictly forbidden;**
- 6. Students may not go on lawns or private property where the stop is located, or litter same;**
- 7. Students must sit down immediately upon boarding and remain seated;**
- 8. Students must pay attention to the bus driver and follow all of his/her instructions;**
- 9. Nothing should be put out the window. This includes heads, hands, arms, papers, etc.;**
- 10. Absolutely no opening of or exiting from emergency doors and windows will be permitted, unless students are directed to do so by the driver;**

11. Students may not leave their seats to get off the bus until it has come to a complete stop;
12. No glass containers, pets, live animals, large projects, sharp items or inflated balloons will be permitted on the bus;
13. The use or possession of weapons, controlled substances or drug paraphernalia on the bus is strictly prohibited;
14. Parent/guardians are responsible for making arrangements to have an adult meet their kindergarten student at the designated bus stop. Students in all other grades can be let off upon arrival at their bus stop. Contingency plans should be put in place by the parent/guardian with their child if no one is at home;
15. Bus passes must be carried with each student every day and must be available to show it upon request;
16. All reported and/or perceived acts of bullying will be referred to the Building Administrators for investigation as per the Dignity Act for All Students regulation;
17. When leaving the bus, move away from the vehicle immediately. If you can touch the bus, you are too close;
18. When crossing, walk at least ten (10) feet ahead of the bus and look up at the driver for a signal that it is safe to cross the street;
19. Only students are permitted to board Farmingdale School District buses; and
20. Failure to adhere to bus rules may result in suspension from transportation.

Drivers are required to report students who misbehave on the bus. The report must be in writing on a Bus Conduct Report form and submitted to the Building Principal Transportation Supervisor. The Principal or his/her designee shall deal with behavior problems and has the authority to suspend transportation privileges. A copy of the report showing the action taken shall be forwarded to the parent(s) or guardian with a copy to the Transportation Supervisor. The supervisor shall inform the driver of the action taken. The Principal or his/her designee shall immediately notify the parent(s) or guardian(s) of a transportation suspension. Students may also be subject to disciplinary action, up to and including suspension from school for conduct that violates the District's Code of Conduct (Policy #5300).

Drivers shall not order a child to leave the bus nor shall the driver be permitted to suspend transportation privileges.

Adoption date: July 5, 1995; Revised:

## DRAFT #8414.3-R

**STUDENT CONDUCT ON SCHOOL BUSES REGULATION**

All bus students have a responsibility to insure the safe travel of everyone on the bus. Misbehavior which injures or affects the well-being of others, or that distracts the driver from the safe operation of the vehicle cannot be tolerated and will be punished.

Below is a schedule of disciplinary actions that have been established for certain behavior infractions. Building Principals **or their designee** shall review annually with parents and students the contents of this regulation.

**Bus Discipline**

**Note:** Penalties are to be dealt out by the Principal or his/her designee.

Misbehavior	Report	Penalty
Vandalism	First	Elementary students: One (1) week suspension from bus.  Secondary students: Two (2) week suspension from bus. Repayment by direct billing.
Throwing object at or on the bus	First	Elementary students: One (1) week suspension from bus.  Secondary students: Two (2) week suspension from bus. Repayment by direct billing.
Fighting	First	Secondary students only: One (1) week suspension from bus.

Penalties for infractions (listed under a-g) are:

- a. disobeying driver
- b. fighting (elementary only)
- c. disrespectful language
- d. refusing to stay seated
- e. disregard of safety procedures
- f. hanging out of windows
- g. throwing of objects, paper, etc. out of windows

**Penalties for infractions a-g listed above are as follows:**

**First Report** - warning and parent notification

**Second Report** - warning, parent notification, and possible suspension of privileges

**Third Report** - suspension, period to be at discretion of administration

Repeated offenses may warrant indefinite suspension of bus privileges. **Penalties are to be dealt out by the Principal or his/her designee and only school administrators have the authority to suspend bus privileges. Suspension of bus privileges will be in accordance with normal due process. Students may also be subject to disciplinary action, up to and including suspension from school for conduct that violates the District's Code of Conduct (Policy #5300).**

Adoption date: July 5, 1995; Revised: